



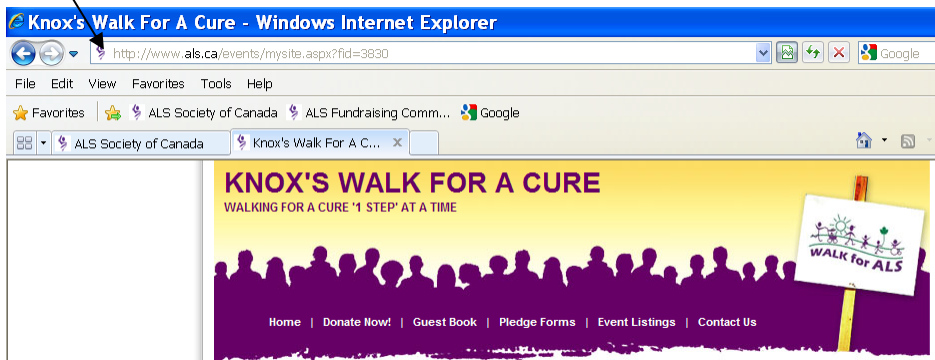
How-To Tips #9

Useful Tips and Solutions to Guide You Through Our Website

How to send your website URL link to multiple contacts

To add your website url to an e-mail message; follow these steps:

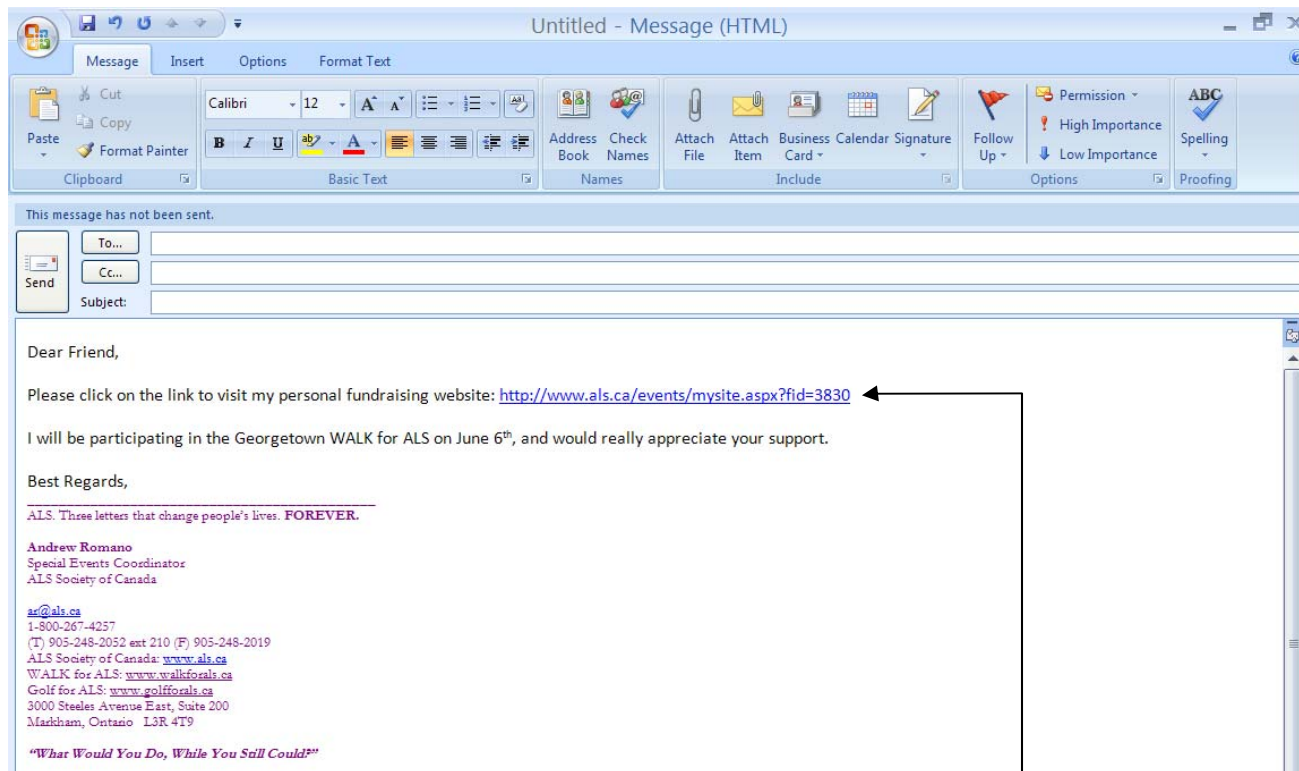
- 1) Open up your internet browser (i.e. Internet Explorer, Firefox, Google Chrome, etc.)
- 2) Visit www.walkforals.ca
- 3) Click on the “Make a Pledge” link and find your website.
- 4) Once you get to your webpage click on the url which is located on your internet browser’s address bar



- 5) Once you click on the url right mouse click and select copy (or you can use the shortcut command Ctrl C)
- 6) Open up your e-mail program (Microsoft Outlook, Hotmail, G-mail, etc.)
- 7) Create a new email message.

8) Type your message and paste your url – Right mouse click and select paste (or you can use the shortcut command Ctrl V)

*** once your url appears it is important that you hit the SPACE BAR KEY in order to activate the link ***



*** an activated link will be underlined and normally the font colour will change.