



How-To Tips #4

Useful Tips and Solutions to Guide You Through Our Website

How to Create a New Fundraising Site

By creating your own fundraising site you can share your story, spread awareness, and raise funds to fight ALS. Creating a website takes approximately 15 minutes and one fundraising website is allowed for each event you are registered in.

To create a new fundraising site, follow these steps:

- 1) Login to your WALK for ALS account.
- 2) Click **Create a New Fundraising Site**.
- 3) If you agree to the terms and conditions of the disclaimer, click **I Accept the Disclaimer**.
- 4) Type the details of your website into the corresponding text boxes – Your Website Name, Your Website Slogan, Your Fundraising Goal, and Funds Already Collected. Additional information has been provided.
- 5) Select the appropriate option from each of the drop-down menus - Creating Website For This Event, Website Colour Scheme, and Primary Beneficiary. Additional information has been provided.
- 6) Click **Click Here to Proceed**.

Congratulations! You have successfully created your own fundraising website. If you would like to continue with creating your website please go to How to Customize Your Homepage.

Note: Your website is not publicly active until it has been approved by ALS Society of Canada staff. Approval takes 24-72 hours.